

# MEET OUR TEAM



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**518-746-2391**

**Nancy Warnock, MS.Ed.**  
**Program Director, Career & Family Services**

Nancy is the Program Director of Career & Family Services. She ensures that the programs are in compliance with Federal and State regulations, required performance measures, as well as all rules, regulations, and requirements for each funding source. She prepares all required budgets, plans, applications, and required documents for all federal, state, and local funding sources. She supervises program staff within the Career & Family Services Division of the agency.

**Roberta Davis**  
**Assistant Director, Employment & Training**

Roberta has been working at LEAP for over 10 years. She coordinates the planning, development, and implementation of the local workplan in cooperation with the Workforce Development Board (WDB). She oversees Employment and Training programs and funding sources, reviews labor force information, and rules and regulations governing the workforce development programs. She evaluates Federal, State, and local policies, rules, regulations, and changes affecting Employment and Training programs. She speaks to various groups in the community about the programs offered, and trains, oversees, and assists the Employment Counselors.



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**Maria Fabian, MPA, she/her**  
**Senior Employment Counselor**

**maria.fabian@leapservices.org**  
**518-746-2391 x6**

Maria works with the assistant director to ensure the employment and training program is in compliance with regulations and required performance measures. She oversees and supervises employment counselors. Maria functions as the leader relative to service delivery and works as a liaison with businesses, schools, and community.

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**Jeanarae Willis**  
**Employment Counselor / Workshop Coordinator**

Jeanarae designs and delivers job readiness training workshops to Career Center clients. She provides case management services for individuals applying for SSI/SSDI, and works with the Sr. Employment Counselor to provide job readiness services to adult and dislocated workers as needed.

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**518-746-2391 x7**

**Kimberly Manney**  
**Youth Employment Counselor**

Congratulations to Kim who was just promoted to Youth Employment Counselor!

She started in March, and delivers youth employment and training services. She also recruits for and manages a caseload of Washington County youth ages 16-24 in the local GED/WIOA programs. Be sure to email her if you or someone you know could benefit from tailored services for their teen.



**[kimberly.manney@leapservices.org](mailto:kimberly.manney@leapservices.org)**  
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**Barbara Forkin**  
**Program Coordinator,**  
**Transportation**

Barbara works to ensure clients are served across the Career & Family Services Center. She supervises the transportation drivers and schedules transportation for OFA (Office for the Aging) and CSBG (Community Services Block Grant) client appointments across Washington County.

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**Amanda Altheiser, she/her**  
**Program Coordinator, Emergency Services**

Amanda is our Program Coordinator for Emergency Services. She conducts client assessments and evaluations for emergency assistance, food pantry, and transportation, connecting people to the services they need. Amanda also oversees the community garden.

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**Corin Griffin, she/her**  
**Client Support Specialist**

Corin helps those who come into the Career & Family Services Center with basic services, such as computer, email, and internet navigation, job search guidance, and basic interviewing techniques. She schedules appointments for One-to-One services and employment counseling sessions. She also helps manage our hunger solutions programs in the food pantry and community garden.



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