



Corporate Card Statement of Account

**Sign-up For Online
Statements**

www.americanexpress.com/gopaperless

Prepared For
TRACI ROSS
WASHINGTON COUNTY EC

Account Number
XXXX-XXXXX5-81000

Closing Date
08/28/22

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**Balance Please Pay By
Due \$ 09/12/22**

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$
547.28 CR	11,435.56	0.00	0.00	935.26

9,953.02

For important information
regarding your account
refer to page 2.

Your communication is acknowledged. Do not pay disputed amount. Please pay remaining balance by 09/12/22.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Corporate Card Snapshot

Card Number	Card	New Charges + Other Debits	Payments + Other Credits
XXXX-XXXXX5-81000	TRACI ROSS	0.00	0.00
XXXX-XXXXX5-81034	MARY B CARO	202.30	-570.70
XXXX-XXXXX5-82065	EMILY LANDRY	35.21	0.00
XXXX-XXXXX5-82081	PATRICIA SALVAREZZA	5,285.27	-364.56
XXXX-XXXXX5-82099	NANCY WARNOCK	726.82	0.00
XXXX-XXXXX5-81109	SHELLEY SMITH	5,185.96	0.00
	Total	11,435.56	-935.26

Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXXX5-81000

Reference Code

Amount \$

Total for TRACI ROSS

New Charges/Other Debits
Payments/Other Credits

0.00
0.00

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips

Payment Coupon

Account Number
3787-507715-81000

Payable upon receipt in
U.S. Dollars.

**Please Pay By
09/12/22**

Enter 15 digit account
number on all payments.

**Amount Due
\$9,953.02**

Checks or drafts must be
drawn against banks
located in the U.S.

See reverse side for
instructions on how to
update your address,
phone number, or email.

TRACI ROSS
WASHINGTON COUNTY EC
383 BROADWAY
FORT EDWARD NY 12828

Mail Payment to:

AMERICAN EXPRESS
P.O. BOX 1270
NEWARK NJ 07101-1270



0000378750771581000 000995302001143556 2844

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any representations, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorizations for Electronic Payments: By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



Manage your Card account online at:
www.americanexpress.com/checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122.

International Collect:
1-336-393-1111.

Hearing Impaired Services:
Dial Relay 711 and 1-800-528-2122.

Large Print and Braille Statements:
1-800-528-2122.



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
P.O. BOX 1270
NEWARK NJ
07101-1270

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



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WASHINGTON COUNTY EC

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Activity Continued

Card Number XXXX-XXXXX5-81034					Reference Code	Amount \$
08/01/22	INDEED	203-564-2400	CT		17257630000	186.26
	REF# 172576300	INTERNET ADS	08/01/22			
08/09/22	ADOBE Adobe Systems	SAN JOSE	CA		38879951900	16.04
	REF# 388799519	ADOBE.LY/ENUS	08/08/22			
	0					
	ROC NUMBER 388799519	TAX		\$1.05		
08/19/22	CREDIT FOR FRAUDULENT CHARGE					-570.70
	DATE OF ABOVE 08/19					Credit
Total for MARY B CARO					New Charges/Other Debits	202.30
					Payments/Other Credits	-570.70



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Card Number XXXX-XXXXX5-82065				Reference Code	Amount \$
08/11/22	ADOBE ACROPRO SUBS A SAN JOSE CA			38895361800	14.99
	REF# 388953618 ADOBE.LY/ENUS 08/10/22				
	0				
	ROC NUMBER 388953618				
08/19/22	GARVEY KIA 039300982 QUEENSBURY NY			73011002231	20.22
	REF# 73011002231 SHANNON@GARVEYALD8/19/22				
Total for EMILY LANDRY				New Charges/Other Debits	35.21
				Payments/Other Credits	0.00



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Card Number XXXX-XXXXX5-82081				Reference Code	Amount \$
07/30/22	THE COUNCIL FOR PROF WASHINGTON REF# 68630031 202-772-5540 CONTRIBUTIONS/DONAT ROC NUMBER 68630031	DC 07/29/22		68630031000	125.00
08/04/22	THE COUNCIL FOR PROF WASHINGTON REF# 68680067 202-772-5540 CONTRIBUTIONS/DONAT ROC NUMBER 68680067	DC 08/03/22		68680067000	125.00
08/07/22	03634 SUPER 8 BLOOMI BLOOMINGTON FOL# 22358507 SUPER 8 MOTEL ARRIVAL DATE DEPARTURE DATE 08/05/22 08/06/22 00 ROOM RATE \$197.00 ROC NUMBER 22358507	MN 08/06/22		72894022000	225.61
08/17/22	TECHSOUP SAN FRANCIS REF# QBZAXKKF 415-633-9300 TECHSOUP ROC NUMBER QBZAXKKF	CA 08/17/22			-364.56 Credit
08/19/22	WWW.ASAPNYS.ORG ALBANY REF# NT_MH4UKHCB +15184263122	NY 08/19/22			180.00
08/25/22	NATIONAL HEAD START ALEXANDRIA REF# 13010006 703-739-0875 CONTRIBUTIONS/DONAT ROC NUMBER 13010006	VA 08/24/22		13010006000	4,225.00
08/25/22	THE HOME DEPOT 6160 QUEENSBURY REF# 61602022-08 HOME SUPPLY WARE	NY 08/24/22			324.90
08/26/22	ADOBE ACROPRO SUBS A SAN JOSE REF# 390724060 ADOBE.LY/ENUS 0 ROC NUMBER 390724060	CA 08/25/22		39072406000	14.99
08/26/22	ADOBE ACROPRO SUBS A SAN JOSE REF# 390725672 ADOBE.LY/ENUS 0 ROC NUMBER 390725672	CA 08/25/22		39072567200	14.99
08/26/22	ADOBE ACROPRO SUBS A SAN JOSE REF# 390744448 ADOBE.LY/ENUS 0 ROC NUMBER 390744448	CA 08/25/22		39074444800	14.99
08/26/22	AMERICAN NATIONAL RE WASHINGTON REF# TP000498350 800-797-8022	DC 08/25/22			9.90
08/26/22	AMERICAN NATIONAL RE WASHINGTON REF# TP000498355 800-797-8022	DC 08/25/22			9.90
08/28/22	ADOBE ACROPRO SUBS A SAN JOSE REF# 391030817 ADOBE.LY/ENUS 0 ROC NUMBER 391030817	CA 08/27/22		39103081700	14.99
Total for PATRICIA SALVAREZZA				New Charges/Other Debits Payments/Other Credits	5,285.27 -364.56



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Card Number XXXX-XXXXX5-82099				Reference Code	Amount \$
08/03/22	WAL-MART SUPERCENTER QUEENSBURY REF# 22150081673	DISCOUNT STORE	NY 08/03/22	22150081673	129.82
08/09/22	NCSBN TESTING REF# 305134060	866-496-2539 TESTING SRVS	MN 08/09/22	30513406000	200.00
08/09/22	OFFICE OF THE PROFES ALBANY REF# 030869293	518-474-3817	NY 08/09/22	03086929300	143.00
08/11/22	OFFICE OF THE PROFES ALBANY REF# 051724343	518-474-3817	NY 08/11/22	05172434300	254.00
Total for NANCY WARNOCK				New Charges/Other Debits	726.82
				Payments/Other Credits	0.00



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Card Number XXXX-XXXXX5-81109					Reference Code	Amount \$
08/13/22	ARCC 0514	GLENS FALLS	NY		38690003000	20.00
	REF# 38690003	518-798-1761	08/12/22			
	MEMBERSHIP FEES					
	ROC NUMBER 38690003					
08/25/22	STAPLES 00254	QUEENSBURY	NY		00013182700	505.96
	000131827	00254000131827	12804	08/24/22		
	HP 410A CMY 3PK					
	HP 410A BLACK					
	CLASSIC MOVING BOXES SML 10PK					
	ROC NUMBER 000131827					
08/26/22	PAYPAL *WOMBATGRAPH	4029357733	NY		10101705608	440.00
	REF# 10101705608	4029357733	08/25/22			
	MISC. PUBLISHING AN					
	ROC NUMBER 101017056080					
08/28/22	GINNY RAE?S LLC	HUDSON FALLS	NY			4,220.00
	REF# 33gNCoJgQtW	squareup.com/rec	08/28/22			
Total for SHELLEY SMITH					New Charges/Other Debits	5,185.96
					Payments/Other Credits	0.00