

8/16/22 Policy Council Meeting Minutes

Attendance:

Staff Present: Patricia Salvarezza, Chrissy Daignault, Amber Mahoney, Emily Fagle, Shelley Smith, Amy Jordan

Members Present: Diane Coughlin, Krystyna Roberts, Tiffany Greenough

Meeting called to order at 9:35 AM

Approval of July Meeting Minutes:

Motion to Approve July 2022 minutes:

1st: Krystyna Roberts

2nd: Diane Coughlin

Number of Members in Favor: 3

Program Reports and Updates:

Director's Report

Tricia reviewed the Director's Report.

- 3 active members
- How do we boost membership?
- In person meeting at admin building to discuss parent committees, policy council, etc. 8/23/22 at 8:15am. Krystyna and Tiffany attending.
- No word from O.H.S. about program review.
- Tricia is retiring, her last day is in February 3, 2023
- Krystyna will participate in 2nd interviews for director position.
- 27 vacancies-hired 2 new lead teachers and 1 family advocate
- Will have bus in Granville- There will be 1 bus for Hudson Falls, shared with River St. and Dix Ave.
- Waiver for buses approved
- Amber explained Quality Stars NY. We obtained 4 stars. Kris obtained funding for playground equipment.
- Discussed plans for River St playground.
- Projects-preparing for grant renewal application
- Tricia explained MOU's

Finance Report:

Emily reviewed the Finance Report.

- 25% spent 1/3 into grant
 - Under spent
- COLA approved

- Non-fed share requirement low due to accounting
- American Rescue Plan (ARP)
 - under spent, will reallocate funds
- Reviewed policy council bank account
- more fraudulent attempts on agency AMEX, we are monitoring this with American Express

Approval of Program and Financial Reports

Motion to approve the program reports, including the Director's and Financial Reports:

1st: Krystyna

2nd: Tiffany

Number of Members in Favor: 3

New Business:

- Chrissy and Tricia explained the officer positions and Board of director representatives
- Board of director meetings are the first Monday of the month at 9am
- Tiffany-Chair

1st: Krystyna

2nd: Diane

Number of Members in favor: 3

- Krystyna-Vice chair

1st: Krystyna

2nd: Diane

Number of members in favor: 3

- Tiffany-treasurer

1st: Krystyna

2nd: Diane

Number of members in favor: 3

- Krystyna-Secretary

1st: Diane

2nd: Tiffany

Number of members in favor: 3

- Giving boxes

-Tiffany is working on 1 box, estimated completion date is end of August 2022

-Tiffany will contact Isabell by the end of the week for an update.

- Krystyna handed out Policy council information on 8/15 to parents at drop off

Agenda for September:

- Festival for families

- Update on giving boxes
- Have Zac publicize giving boxes

Meeting adjourned at 10:41am

Next Meeting is scheduled for September 20th at 9:30am