



Corporate Card Statement of Account

**Sign-up For Online
Statements**

www.americanexpress.com/gopaperless

Prepared For
TRACI ROSS
WASHINGTON COUNTY EC

Account Number
XXXX-XXXXX5-81000

Closing Date
07/28/22

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Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Do Not Pay
13,724.32	3,811.22	0.00	13,724.32	4,358.50	547.28	CR

For important information regarding your account refer to page 2.

Credit Balance - Can be applied against future charges or you may request a refund.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Corporate Card Snapshot

Card Number	Card	New Charges + Other Debits	Payments + Other Credits
XXXX-XXXXX5-81000	TRACI ROSS	0.00	-13,724.32
XXXX-XXXXX5-81034	MARY B CARO	570.70	0.00
XXXX-XXXXX5-82065	EMILY LANDRY	554.99	0.00
XXXX-XXXXX5-82081	PATRICIA SALVAREZZA	150.31	-3,999.78
XXXX-XXXXX5-82099	NANCY WARNOCK	1,988.59	-153.41
XXXX-XXXXX5-81109	SHELLEY SMITH	546.63	-205.31
	Total	3,811.22	-18,082.82

Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXXX5-81000	Reference Code	Amount \$
07/20/22 CORP ONLINE PAYMENT REC'D THANK YO07/20		-13,724.32
Total for TRACI ROSS	New Charges/Other Debits Payments/Other Credits	0.00 -13,724.32

Do not staple or use paper clips

Payment Coupon

TRACI ROSS
WASHINGTON COUNTY EC
383 BROADWAY
FORT EDWARD NY 12828

Account Number 3787-507715-81000 Payable upon receipt in U.S. Dollars.

Do Not Pay Enter 15 digit account number on all payments.

Credit Balance \$547.28CR Checks or drafts must be drawn against banks located in the U.S.

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
P.O. BOX 1270
NEWARK NJ 07101-1270



0000378750771581000 100054728000381122 2844

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any representations, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorizations for Electronic Payments: By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



Manage your Card account online at:
www.americanexpress.com/checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122.

International Collect:
1-336-393-1111.

Hearing Impaired Services:
Dial Relay 711 and 1-800-528-2122.

Large Print and Braille Statements:
1-800-528-2122.



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
P.O. BOX 1270
NEWARK NJ
07101-1270

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



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Activity Continued

Card Number XXXX-XXXXX5-81034					Reference Code	Amount \$
07/07/22	INDEED	203-564-2400	CT		17144805100	570.70
	REF# 171448051	INTERNET ADS	07/07/22			
Total for MARY B CARO					New Charges/Other Debits	570.70
					Payments/Other Credits	0.00



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Card Number XXXX-XXXXX5-82065				Reference Code	Amount \$
07/11/22	ADOBE ACROPRO SUBS A SAN JOSE CA			38511943300	14.99
	REF# 385119433 ADOBE.LY/ENUS 07/10/22				
	0				
	ROC NUMBER 385119433				
07/24/22	DROPBOX*VPXS3B57MF16 SAN FRANCISCO CA				540.00
	REF# E35YMG40 4159867057 07/24/22				
Total for EMILY LANDRY				New Charges/Other Debits	554.99
				Payments/Other Credits	0.00



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Card Number XXXX-XXXXX5-82081				Reference Code	Amount \$
07/04/22	AMAZON PRIME*B43R18D REF# 5ENXE38MQG6	AMZN.COM/BILL SHIPPINGCLUB	WA 07/04/22		8.01
07/04/22	AMAZON PRIME REF# C6177VTW195	AMZN.COM/BILL SHIPPINGCLUB	WA 07/04/22		-8.01 Credit
07/05/22	LOWES.COM 0907 REF# INV # 94665	NORTH WILKESBORO 800-445-6937	NC 07/05/22		-3,991.77 Credit
07/13/22	AMERICAN NATIONAL REF# TP000469552	RE WASHINGTON 800-797-8022	DC 07/12/22		9.90
07/13/22	AMERICAN NATIONAL REF# TP000469557	RE WASHINGTON 800-797-8022	DC 07/12/22		9.90
07/13/22	WALMART.COM AA REF# WQEFMCVE01U	800-966-6546 DISCOUNT STORE	AR 07/12/22		62.54
07/26/22	ADOBE ACROPRO SUBS A SAN JOSE REF# 387068733 0 ROC NUMBER 387068733	ADOBE.LY/ENUS	CA 07/25/22	38706873300	14.99
07/26/22	ADOBE ACROPRO SUBS A SAN JOSE REF# 387091861 0 ROC NUMBER 387091861	ADOBE.LY/ENUS	CA 07/25/22	38709186100	14.99
07/26/22	ADOBE ACROPRO SUBS A SAN JOSE REF# 387097169 0 ROC NUMBER 387097169	ADOBE.LY/ENUS	CA 07/25/22	38709716900	14.99
07/28/22	ADOBE ACROPRO SUBS A SAN JOSE REF# 387314211 0 ROC NUMBER 387314211	ADOBE.LY/ENUS	CA 07/27/22	38731421100	14.99
Total for PATRICIA SALVAREZZA				New Charges/Other Debits Payments/Other Credits	150.31 -3,999.78



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Card Number XXXX-XXXXX5-82099					Reference Code	Amount \$
06/29/22	PIZZA HUT 621 0000	FORT EDWARD NY				153.41
	REF# B0D4BA 518-747-4148	06/28/22				
	FAST FOOD RESTAURAN					
	ROC NUMBER B0D4BA					
06/29/22	PIZZA HUT 621 0000	FORT EDWARD NY				163.41
	REF# F9D4BA 518-747-4148	06/28/22				
	FAST FOOD RESTAURAN					
	ROC NUMBER F9D4BA					
06/29/22	PIZZA HUT 621 621	FORT EDWARD NY				-153.41
	REF# F7D4BA 518-747-4148	06/28/22				Credit
	FAST FOOD RESTAURAN					
	ROC NUMBER F7D4BA					
07/01/22	WAL-MART SUPERCENTER QUEENSBURY	NY		21820068267		45.88
	REF# 21820068267 DISCOUNT STORE	07/01/22				
07/06/22	NEW YORK STATE DMV N FORT EDWARD	NY		79931523700		10.00
	REF# 799315237 518-474-0904	07/06/22				
07/10/22	LOWES.COM 0907	NORTH WILKESBORO NC				749.00
	REF# INV # 88395 800-445-6937	07/10/22				
07/12/22	LOWE'S OF GLENS FALL QUEENSBURY	NY				41.92
	REF# INV # 14325 518-798-9050	07/11/22				
07/19/22	NCSBN TESTING 866-496-2539	MN		30472792600		200.00
	REF# 304727926 TESTING SRVS	07/19/22				
07/20/22	THE HOME DEPOT #6160 QUEENSBURY	NY		07190616065		32.97
	REF# 07190616065 800-654-0688	07/19/22				
07/21/22	NCSBN TESTING 866-496-2539	MN		30477070600		200.00
	REF# 304770706 TESTING SRVS	07/21/22				
07/21/22	OFFICE OF THE PROFES ALBANY	NY		06424646000		143.00
	REF# 064246460 518-474-3817	07/21/22				
07/22/22	LOWES.COM 0907	NORTH WILKESBORO NC				249.00
	REF# INV # 83895 800-445-6937	07/22/22				
Total for NANCY WARNOCK					New Charges/Other Debits	1,988.59
					Payments/Other Credits	-153.41



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Card Number XXXX-XXXXX5-81109					Reference Code	Amount \$
07/01/22	DRI*GALLUP	ORDERFIND.COM	MN		11340519461	99.95
	REF# 11340519461	ORDERFIND.COM	06/30/22			
	ROC NUMBER 11340519461	TAX	\$0.20			
07/07/22	QR-CODE-GENERATOR.CO	BIELEFELD				-205.31
	REF# RE_3LAGOMJK	+495214481440	07/07/22			Credit
07/12/22	MULLEN?S PUB	Hudson Falls	NY			42.36
	REF# TDRqSVh3il7	squareup.com/rec	07/12/22			
07/16/22	TOUCHANANGE	5187920102	NY		10098804424	47.40
	REF# 10098804424	5187920102	07/15/22			
	FLORIST					
	ROC NUMBER 100988044244					
07/17/22	PRICE VIA INSTACART	SAN FRANCISCO	CA			59.54
	REF# NT_M4L4YTMQ	+18882467822	07/17/22			
07/18/22	QR-CODE-GENERATOR.CO	BIELEFELD				191.88
	REF# NT_M55FNTL8	+495214481440	07/18/22			
07/21/22	NEW YORK STATE	DMV N FORT EDWARD	NY		22210610400	105.50
	REF# 222106104	518-474-0904	07/21/22			
Total for SHELLEY SMITH					New Charges/Other Debits	546.63
					Payments/Other Credits	-205.31