



From the Desk of:
Patricia Salvarezza
Program Director
Head Start / Early Head Start

To: Policy Council and Board of Directors
From: Patricia Salvarezza
Date: 4/25/2022
Re: Director's Report- March 2022 Program Report

Updates from Office of Head Start:

- **Focus Area 2 Review:** No information on the review as of yet.
- **Head Start Forward Initiative:** OHS continues to provide many webinars and training events around ERSEA: Eligibility, Enrollment, Selections, Enrollment and Attendance. This focus is to ensure that Head Start programs nationwide are working toward full enrollment. Additional topics are scheduled to address staff recruitment and retention.
 - **Staff wellness programs**
 - **Work on increasing staff compensation**
 - **Compensating staff upon completion of certificate or degree programs.**

Program Updates

1. **Vacancies:** Head Start Program has 23 Vacancies Requiring Qualifications as of this report.
 - **5 Lead Teachers:** 1 HS- Cambridge, 1 HS- Granville, 1 EHS- Whitehall; 2 Dix
 - **4 Assistant Teacher:** 1 EHS- Cambridge; 1 HS- Dix, 2 EHS River Street
 - **5 Teacher Aide positions:** 1 HS- Cambridge;
 - **1 Registered Nurse-** Program wide
 - **1 LPN going out on PFL for the remainder of the year**
 - **5 Home-based Visitors**
 - **1 Family Advocate** - River Street
 - **1 Mental Health Counselor**
2. **What we are doing about the hiring issue?**
 - Program staff have scheduled In House Job Fairs
 - Contacting NYS colleges to post on their Career Page, participate in Job Fairs, Schedule time to set up in their student unions to promote LEAP.
 - LEAP Job Fair-
 - April 27 at Head Start Admin Building from 2:00-6:00pm
 - May 4 at Dix Avenue Center from 2:00-6:00pm
 - May 11 at Cambridge Center from 2:00-6:00pm
 - May 18 at Whitehall Center from 2:00-6:00pm
3. **In Person Comprehensive Services:**
 - Effective April 25 parents are able to enter the buildings to drop off their child. Must still wear a mask, as this requirement from OHS is still in effect.