

# Employment and Training Report for: LEAP

Date: **Month of November 2021**



## **SSI/SSD**

0	SSI/SSDI Referrals
0	SSI Approvals
3	SSI Denials
8	SSI Active Cases this month
19	SSI Pending Cases

## **Adult**

4	Referrals to other programs/agencies
4	Basic Services
7	Intensive Services
14	Employment Workshop (non GCRCC workshops)

## **Workshops are one on one:**

Jessica Clauder (Goal Setting, Job Application, Resume Critique, Interview dos and don'ts)  
Tammy Wilson (Resume Critique)  
William McDougal (Job Application, Interview do's and don'ts)  
Joanne Reyes (Resume Critique, Resume Building, Online Job Application for non-immigrant)  
Candice Adams (Job Application)  
David Drew (Job Application, Resume Building)  
Sandy Reynolds (Resume Critique)

## **Metrix**

3	Number of new Metrix accounts
43	Number of Metrix users contacted

Outcomes: Record Client Name and outcome- one line per contact- specifically ask- Are you working? Why not? And how can we help you find a job? (If the answer is COVID, probe for more information.)

Rebecca Mulhall - Employed  
Rebecca Bartlett – Employed  
Mindy Dudley - Employed  
Stacey Barcomb - Employed  
Stephanie Raney - Employed  
Gina Cantanucci-Mitchell Employed  
Catherine McMurry - Employed  
Barbara Skiff - Employed  
Karen Miles – Employed  
Bridget Beecher - Employed  
Michelle Patch - Employed  
Tracy Hudson - Employed  
Jason Ward - Employed  
Rebecca Eddy – Employed  
Stacy LaChapelle - Employed

Jeannine Bickford – Employed  
Jodie Smith – Employed  
Suzanne Cody - Employed  
Michele Smith – Employed  
Judy Taylor – Employed  
Kelly Brown – Employed  
Jodie Clouse – Employed  
Lisa Williamson – Employed  
Jennifer Stimpson – Employed  
Brittney LaBrum – Employed  
Justine Morelli – Employed  
Rachelle Perry – Employed  
Kimberly Kirby – Employed  
Amy Varney – Employed  
Kathleen Wilson – Employed

Meagan Ward – Employed  
Marylynn Eddy – Employed  
Matthew Pendoor – Employed  
Cory Bopp - Employed  
Paula Reid – Employed  
Elizabeth Casella – Employed  
Rebecca Palmer – Employed  
Amanda Lotz – Employed  
Karen Baker – Employed  
Gracie Lynn Besse – Employed  
Will Lennon \_ Employed  
Daniel Brown - Employed  
Dennison Beers - Employed

## **Other E&T Data:**

We have **27** virtual attendees this month for the 2 employment workshops that LEAP volunteered to host. Employment Workshops: Goal Setting Workshop (7 attendees) and Job Application Workshop (20 attendees). The GCRCC reported that the attendance for all employment workshops this month has been low. However, we continuously receive numerous positive reviews for both workshops.

## **Success Stories:**

- Successfully taught my Adult Training clients how to electronically fill out and send back the required forms. I am also working on converting the other required forms to fillable files for clients. This is a big help for people with a transportation barrier and while we are working remotely.
- A client that I assisted with resume building and online job application reported that he was called in for a job interview next week.
- Currently helping a Welding student/client to start building his resume while he finishes his courses and Welding certifications.

## Washington County Career Center

PY18 Job Seeker Training Services: Services Delivered\* by Training Type

11/30/2021

Title 1: Youth, Adult, DW

Job Seeker Training Services by Category	Youth	Adult	D.W.	Total	**Cost per person	**Total Cost
<b>Employment Training (Non-Workshop):</b>						
Job Specific Skills						
Commercial Driver's License= A		1	1	2	\$2,950.00	\$5,900.00
Flux Cored Arc Welding Course and Certification Exam		1	0	1	\$950.00	\$950.00
Flux Cored Arc Welding 4 Course and Certification Exam		1	0	1	\$950.00	\$950.00
Adult Machine Tool Technology		1	0	1	\$4,100.00	\$4,100.00
					\$0.00	\$0.00
<b>Category Total</b>	<b>0</b>	<b>4</b>	<b>1</b>	<b>5</b>	<b>\$8,950.00</b>	<b>\$11,900.00</b>
<b>Job Application Readiness (Pre-Employment Skills; Workshops)</b>						
Goal Setting		1	0	1	\$32.18	\$32.18
Resume Building		2	0	2	\$32.18	\$64.36
Resume Critique		4	0	4	\$32.18	\$128.72
Cover Letter and the Art of Follow Up		0	0	0	\$32.18	\$0.00
Effective Job Search & Job Leads		0	0	0	\$32.18	\$0.00
Job Interview Do's and Don'ts / Mock Interview		2	0	2	\$32.18	\$64.36
Elevator Pitch		0	0	0	\$32.18	\$0.00
Job Fair Success		0	0	0	\$32.18	\$0.00
Metrix Orientation		0	0	0	\$32.18	\$0.00
Job Zone / Career Zone		0	0	0	\$32.18	\$0.00
Email Set up and Basic Computer Navigation		0	0	0	\$32.18	\$0.00
Online Job Application		4	0	4	\$32.18	\$128.72
Online Job Application- non ESL client-- New Workshop		1	0	1	\$32.18	\$32.18
Online Ted Talks		0	0	0	\$32.18	\$0.00
Virtual Goal Setting with GCR		7	0	7	\$32.18	\$225.26
Virtual Job Application with GCR		20	0	20	\$32.18	\$643.60
Metrix User Workshop/ Orientation		0	0	0	\$32.18	\$0.00
Career One Stop User Workshop		0	0	0	\$32.18	\$0.00
<b>Category Total</b>	<b>0</b>	<b>41</b>	<b>0</b>	<b>41</b>	<b>\$32.18</b>	<b>\$1,319.38</b>
<b>Workshop Training- Unduplicated Numbers</b>						
Workshop Participants		3			\$32.18	\$96.54
Virtual Workshop Participants		27			\$32.18	\$868.86
<b>Category Total</b>	<b>0</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>\$32.18</b>	<b>\$965.40</b>
<b>General Education Training (i.e., TASC)</b>						
Adult BOCES Class		0		0	\$65.00	\$0.00
Youth BOCES Class	7			7	\$2,092.86	\$14,650.00
<b>Category Total</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>\$2,157.86</b>	<b>\$14,650.00</b>
<b>Work Experience (Understanding World of Work)</b>						
WIOA Sept - September 1, 2021- June 30, 2022						
Nursing Home	0			0		
Classroom	0			0		
Maintenance	2			2		
Camp Counselor	1			1		
Greenhouse	0			0		
Landscaping	0			0		
Support Staff	0			0		
Food	0			0		
Retail	2			2		
Museum	1			1		
Entertainment	0			0		
Cleaner	0			0		
<b>Category Total</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>eLearning</b>						
Metrix Licenses Issued		3		0	\$40.00	\$120.00
<b>Category Total</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>\$40.00</b>	<b>\$120.00</b>
<b>Work Experience Summer Youth Program</b>						
TANF Sept - July 1, 2021- September 31, 2021						
Nursing Home	0			0		
Classroom	0			0		
Maintenance	0			0		
Camp Counselor	0			0		
Library	0			0		
Landscaping	0			0		
Barn	0			0		
Food	0			0		
Retail	0			0		
Museum	0			0		
Cleaner	0			0		
<b>Totals for each column</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>

\* Defined as actual services delivered, rather than enrollment, i.e., excludes "no-shows".

\*\*Staff time & other costs are to be factored into this cell when clear per person costs do not exist.

# total contract amount, actual cost will be less

## **Adult Report for: November 2021**

### **Adult and Dislocated Worker Services Report**

#### **Adult/ Dislocated Worker Numbers**

54	Total Adults served
6	Total Dislocated Worker served
15	Individual services
54	Basic Services
6	# of applicants requesting WIOA Adult/ DLW funds this month
3	# of training applicants approved
3	# in application process- needing information or completed forms
0	# denied- reason: _____
14	# of on-going (training not completed)
2	# completed training
2	# received certification this month
103	# of Potential Exiter letters sent out this month re: reemployment services

#### **Interested in training list**

Amanda Havens- CDL-A- in process  
Sam Stone- sent paperwork- awaiting response  
Steve Breault- sent paperwork- awaiting response  
Elizabeth McDonald- RN- in process  
Edmund Randall- sent paperwork- awaiting response  
Laurie Woodward- sent paperwork- awaiting response

#### **Training list of clients**

Jacklynn Carr- Phlebotomy  
Joseph Wylie- CDL-B- Failed testing on 11/24/21  
Tanisha Ringrose- Alternative Dental Assistant Program  
John Gallup- CDL- A- has his permit and failed his first test, is retesting in Dec.  
Evette Linendoll- LPN  
Whitney Martelle- LPN  
Corrine Barber- LPN  
Richard Long- Paramedic Program  
Ashley Roberts- LPN exam and Licensure- Testing for NCLEX on 12/1  
Jenna Sorano- EKG Technician and Certification Exam  
William Hoffer II- CDL-A  
Michael Wheeler- CDL-A  
Joseph Desorbe- Welding 3 and Welding 4 including Certification Exams  
Nathan Benson- CDL-A

#### **List Certifications received this month**

Shannon Bass- Certified Medical Administrative Assistant with Medical Billing/ Coding  
Risa Kurbanova-Swift- Sterile Processing Technician

#### **Outcomes...i.e. employment**

Brianna Trombley- Hired as LPN at Hudson Headwaters making \$25 an hour  
Risa Kurbanova-Swift- Hired as a Sterile Processing Technician at Saratoga Hospital



Youth Report for: November

Date: December 2, 2021

**Worksites for all Youth Programs**

30 Number of Worksites 2 Number of New Worksites this Year

10 Number of Basic Services 13 Number of Intensive Services

**In-School Youth (Ages 14-21)**

6 Number of In-School Working Youth

Industry:

<u>    </u> Nursing Home	<u>    </u> Landscaping	<u>1</u> Museum
<u>    </u> Classroom	<u>    </u> Support Staff	<u>    </u> Entertainment
<u>2</u> Maintenance	<u>    </u> Food	<u>    </u> Cleaner
<u>1</u> Camp Counselor	<u>2</u> Retail	<u>    </u> Other _____

**TASC/ Out-of-School Youth (Ages 14-24)**

9/28/2021 Start Date of Classes 3 Number of Youth continuing in program

6/16/2022 End Date of Classes 7 Number of Youth in Class

0 Number of Youth Working 0 Number on Waiting List for TASC

Industry:

<u>    </u> Nursing Home	<u>    </u> Landscaping	<u>    </u> Museum
<u>    </u> Classroom	<u>    </u> Support Staff	<u>    </u> Entertainment
<u>    </u> Maintenance	<u>    </u> Food	<u>    </u> Cleaner
<u>    </u> Camp Counselor	<u>    </u> Retail	<u>    </u> Other _____

0 Number of TASC Youth testing this month 0 Total Number of Youth passed TASC

**TANF- SYEP Youth (Ages 14-24)**

7/1/2021 Start Date 0 Number of Youth Working

9/30/2021 End Date 12 Number on Waiting List

Industry:

<u>    </u> Nursing Home	<u>    </u> Landscaping	<u>    </u> Museum
<u>    </u> Classroom	<u>    </u> Support Staff	<u>    </u> Entertainment
<u>    </u> Maintenance	<u>    </u> Food	<u>    </u> Cleaner
<u>    </u> Camp Counselor	<u>    </u> Retail	<u>    </u> Other _____

**OFA Programs**

0 Number of Clean and Tunes for Month  
7 Total Clean and Tunes for the year  
0 Number of Cooling Program Installations for Month  
8 Total Cooling Program Installations for the year





**Market 32 Produce Tracker**

<b>Weight in Pounds</b>			
	<b>Produce Received</b>	<b>Produce Unusable</b>	<b>Usable Produce</b>
April 26th	158	53	105
April 28th	55	14	41
April 30th	61	14	47
May 3rd	66	7	59
May 5th	148	73	75
May 7th	136	58	78
May 10th	93	35	58
May 11th	92		
May 14th	-	-	-
May 17th	114	61	53
May 19th	89	48	41
May 21st	-	-	-
May 24th	145	81	64
May 26th	79	10	69
May 28th	-	-	-
	<b>Produce Received</b>	<b>Produce Unusable</b>	<b>Usable Produce</b>
June 2nd	125	71	54
June 4th	130	66	64
June 7th	92	42	50
June 9th	-	-	-
June 11th	120	98	22
June 14th	103	35	68
June 16th	-	-	-
June 18th	60		
June 19th			
June 20th			
June 21st			
June 23rd	80	27	53
June 25th	-		-
June 26th			
June 27th			
June 28th	200	133	67
June 30th	-	-	-
	<b>Produce Received</b>	<b>Produce Unusable</b>	<b>Usable Produce</b>
July 5th	53	53	0
July 7th	-	-	-
July 9th	61	43	18
July 12th	-	-	-
July 14th			
July 16th			
July 19th			
July 21st			
July 23rd			
July 26th			
July 28th			
July 30th			
	<b>Produce Received</b>	<b>Produce Unusable</b>	<b>Usable Produce</b>

<b>Monthly Produce Report</b>
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Weight in Pounds			
	Produce Received	Produce Unusable	Usable Produce
1-Sep	95	66	29
3-Sep	no p/u		
6-Sep	no p/u		0
8-Sep	218.5	115.5	103
10-Sep	NO P/U		0
13-Sep	no p/u		0
15-Sep	209	102.5	106.5
17-Sep	no p/u		0
20-Sep	no p/u		0
22-Sep	143	48.5	94.5
24-Sep	no p/u		0
27-Sep	no p/u		0
29-Sep	244.5	106	138.5
<b>Monthly Total</b>	<b>910</b>	<b>438.5</b>	<b>471.5</b>
6-Oct	166	56	110
13-Oct	<b>115</b>	<b>60</b>	55
18-Oct	156	90	66
20-Oct	0	0	0
25-Oct	94	45	49
27-Oct	180	50	130
<b>Monthly Total</b>	711	301	410
	Received	Unusable	Usable
1-Nov	288.5	220	68.5
3-Nov	193	70	123
8-Nov	0	0	0
9-Nov	0	0	0
15-Nov	0	0	0
17-Nov	207	139	68
22-Nov	95	70	25
29-Nov	0	0	0
			0
<b>Monthly totals</b>	<b>783.5</b>	<b>499</b>	<b>284.5</b>
			0
6-Dec			0
8-Dec			0
13-Dec			0
15-Dec			0
20-Dec			0
22-Dec			0
			0
			0
			0



### October Deliveries 2021

S. Rock- 29 Maynard Street Hudson Falls NY 12839	3.2 Miles
V. Black- 12 Juckett Drive Hudson falls NY 12839	2.6 Miles
R. Bates- 73 John Street Hudson Falls NY 12839	1.2 Miles
Angel Kamburelis- 114 Higgins RD Granville NY 12832	32 Miles
M. Sargaent 124 Main Street Apt 2 Whitehall NY 12887	42 miles
T. Burdick-- 5 Browns Knoll LN Eagle bridge NY (DSS) L.E.A.P delivered.	48 Miles
E. Carroll- 28 school street hudson falls ny 12839	2.4 Miles

Total Miles 131.8

### November Deliveries 2021

11/3/21 Gover- 588 Lower Alen Street Hudson falls NY	0.6 Miles
11/5/21 Manney- 37 East Street Fort Edward NY 12828	2.6 Miles
11/08/21 Pecor- 163 Broad street Apt 3 Hudson falls NY 12828	2.6
11/09/21 Geddy 322 Indian head way Salem NY	30 Miles
11/10/21 Clark H. 20 Hunt Ave Lot 5 Husdon Fall Ny 12839	0.6
11/12/21 Rivera I- 64 Mcrea St apt b Fort edward NY 12828	2.2
11/22/21- Mora- Kings Fox Way Hudson falls NY 12839	4.8
11/23/21 Reed- 54 John street Hudson falls NY 12839	1.2
11/24/21 Dutcher- 32 Derby street apt 1 Hudson Falls 12839	1.2
11/29/21 Ross- 64 McCrea st Apt 6 fort Edward NY	2.2

Total Miles 48

### December Deliveries 2021

# RETAIL PARTNER AGENCY- MONTHLY REPORTING DONATION FORM

**REPORTS ARE DUE ON OR BEFORE THE LAST DAY OF EACH MONTH**

**MONTH/YEAR:** November 2021

**Donor Name:** Price Chopper - Fort Edward #249

**Donor #** 2974

**Agency Name:** RPA L. E. A. P.

**Agency #** RPA1341

INV #	3100W	188W	1W	2W	183W	142W	111W	110W	189W	GRAND TOTAL
Pick-Up Date	PRODUCE	FROZEN SEAFOOD	BREAD	BAKED GOODS	MEAT	DRY GROCERY	DAIRY	MISC. FROZEN	DELI	
1	288	0	25	36						
2										
3	193		54							
4										
5										
6										
7										
8	0		36	19				223		
9			28	18						
10										
11	No P/U	Holiday								
12										
13										
14										
15			14					96		
16										
17	207		26	28						
18										
19										
20										
21										
22	95		60					62		
23										
24	No P/U	Holiday								
25										
26										
27										
28										
29			35					10		
30										
31										
<b>TOTAL:</b>	<b>783</b>	<b>0</b>	<b>278</b>	<b>101</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>391</b>	<b>0</b>	<b>1,553</b>



**Regional  
Food Bank**  
OF NORTHEASTERN NEW YORK

## Submitted Statistics

Agency Ref - Name: 1341F - L.E.A.P

Stat Date: 11/30/2021

Comment: amanda.homsey@leapservices.org  
518-746-2391

Submitted by Agency via Primarius Web Window at 12/2/2021 8:18 AM

Category	Quantity	Comment
1. Children (ages Infant-17)	66	
2. Adults (ages 18-64)	80	
3. Elderly (ages 65+)	3	
4. Households Served (Food Pantries Only)	49	