



Corporate Card Statement of Account

**Sign-up For Online
Statements**

www.americanexpress.com/gopaperless

Prepared For
TRACI ROSS
WASHINGTON COUNTY EC

Account Number
XXXX-XXXXX5-81000

Closing Date
10/28/21

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**Balance Please Pay By
Due \$ 11/12/21**

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$
1,830.56	7,705.30	0.00	1,830.56	1,220.37

6,484.93

For important information
regarding your account
refer to page 2.

Payment is due in full. Please pay by 11/12/21 to allow time for your payment to be received by us and credited to your account.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Corporate Card Snapshot

Card Number	Card	New Charges + Other Debits	Payments + Other Credits
XXXX-XXXXX5-81000	TRACI ROSS	0.00	-1,830.56
XXXX-XXXXX5-81034	MARY B CARO	356.85	0.00
XXXX-XXXXX5-82057	TRACI ROSS	2,483.35	-944.32
XXXX-XXXXX5-81067	EMILY LANDRY	746.12	-2.13
XXXX-XXXXX5-81083	PATRICIA SALVAREZZA	1,613.55	-172.92
XXXX-XXXXX5-81091	NANCY WARNOCK	2,505.43	-101.00
	Total	7,705.30	-3,050.93

Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXXX5-81000	Reference Code	Amount \$
10/12/21 CORP ONLINE PAYMENT REC'D THANK YO10/12		-1,830.56
Total for TRACI ROSS	New Charges/Other Debits Payments/Other Credits	0.00 -1,830.56

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips

Payment Coupon

Account Number 3787-507715-81000 Payable upon receipt in U.S. Dollars.

**Please Pay By
11/12/21**

Enter 15 digit account number on all payments.

**Amount Due
\$6,484.93**

Checks or drafts must be drawn against banks located in the U.S.

See reverse side for instructions on how to update your address, phone number, or email.

TRACI ROSS
WASHINGTON COUNTY EC
383 BROADWAY
FORT EDWARD NY 12828

Mail Payment to:

AMERICAN EXPRESS
P.O. BOX 1270
NEWARK NJ 07101-1270



0000378750771581000 000648493000770530 28H4

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any representations, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorizations for Electronic Payments: By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



Manage your Card account online at:
www.americanexpress.com/checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122.

International Collect:
1-336-393-1111.

Hearing Impaired Services:
Dial Relay 711 and 1-800-528-2122.

Large Print and Braille Statements:
1-800-528-2122.



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
P.O. BOX 1270
NEWARK NJ
07101-1270

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



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Card Number XXXX-XXXXX5-81034					Reference Code	Amount \$
10/01/21	INDEED	203-564-2400	CT		15401347700	131.85
	REF# 154013477	INTERNET ADS	10/01/21			
10/04/21	BOND, SCHOENECK & KI SYRACUSE		NY			50.00
	REF# NT_KLWJJIKU +13152188000		10/04/21			
10/14/21	BOND, SCHOENECK & KI SYRACUSE		NY			50.00
	REF# NT_KPOQYKRY +13152188000		10/14/21			
10/26/21	PAYPAL *SHRMLONGISL 6312628807		NY		10078840923	125.00
	REF# 10078840923 6312628807		10/25/21			
	MEMBERSHIP SERVICES					
	ROC NUMBER 100788409238					
Total for MARY B CARO					New Charges/Other Debits	356.85
					Payments/Other Credits	0.00



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Card Number XXXX-XXXXX5-82057				Reference Code	Amount \$
10/01/21	ARCC 0514 REF# 38630004 MEMBERSHIP FEES ROC NUMBER 38630004	GLENS FALLS 518-798-1761	NY 09/30/21	38630004000	-280.00 Credit
10/05/21	ARCC 0514 REF# 38670005 MEMBERSHIP FEES ROC NUMBER 38670005	GLENS FALLS 518-798-1761	NY 10/04/21	38670005000	140.00
10/08/21	EB *NEW EXECUTIVE DI REF# 73GZV3MC	SAN FRANCISCO 8014137200	CA 10/08/21		400.00
10/17/21	NEW YORK STATE COMMUGILDERLAND REF# 74207851290	518-690-0491	NY 10/16/21	74207851290	80.00
10/20/21	EXXONMOBIL 9738 REF# 00994745 001 ROC NUMBER 00994745	PITTSFORD 585-218-9841	NY 10/19/21	00994745000	58.01
10/21/21	HILTON GARDEN INN RC PITTSFORD FOL# 184936 ARRIVAL DATE DEPARTURE DATE 10/18/21 10/20/21 00 ROOM RATE ROC NUMBER 184936	HILTON GARDEN \$591.66	NY 10/20/21		591.66
10/22/21	MULLEN?S PUB REF# jfj68IGEMmd	Hudson Falls squareup.com/rec	NY 10/22/21		51.84
10/22/21	ZIPRECRUITER HF09QW9A 14529480 ROC NUMBER HF09QW9A	SANTA MONICA 90401 TAX	CA 10/22/21		513.60 \$33.60
10/23/21	HILTON GARDEN INN RC PITTSFORD FOL# 184936 ARRIVAL DATE DEPARTURE DATE 10/18/21 10/20/21 00 ROOM RATE ROC NUMBER 184936	HILTON GARDEN \$591.66	NY 10/22/21		591.66
10/23/21	HILTON GARDEN INN RC PITTSFORD REF# 0 5852489000		NY 10/22/21		-591.66 Credit
10/23/21	HILTON GARDEN INN RC PITTSFORD REF# 0 5852489000		NY 10/22/21		-72.66 Credit
10/24/21	FACEBK*FJ4GM8TNF2 REF# P4418275184	MENLO PARK ADVERTISING SERV	US 10/24/21		56.58
Total for TRACI ROSS				New Charges/Other Debits Payments/Other Credits	2,483.35 -944.32



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Card Number XXXX-XXXXX5-81067					Reference Code	Amount \$
10/05/21	MGTCN211004114346	8885458571	VA		84258021278	729.00
	842580212 788	012828	10/05/21			
	ROC NUMBER 8425802127870100					
10/11/21	ADOBE ACROPRO SUBS A SAN JOSE		CA		34751568800	14.99
	REF# 347515688	ADOBE.LY/ENUS	10/10/21			
10/15/21	AMAZON PRIME*278NN2B	AMZN.COM/BILL	WA			2.13
	REF# 49N3FS7A3J4	SHIPPINGCLUB	10/15/21			
10/15/21	AMAZON PRIME	AMZN.COM/BILL	WA			-2.13
	REF# 295IBOPUCBE	SHIPPINGCLUB	10/15/21			Credit
Total for EMILY LANDRY					New Charges/Other Debits	746.12
					Payments/Other Credits	-2.13



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Card Number XXXX-XXXXX5-81083				Reference Code	Amount \$
10/01/21	SUPPLEMENTS	5622324093	CA	10076993432	172.92
	REF# 10076993432	5622324093	09/30/21		
	MEDICAL EQUIPMENT A				
	ROC NUMBER 100769934324				
10/07/21	AMERICAN NATIONAL RE WASHINGTON		DC		29.70
	REF# TP000325404	800-797-8022	10/06/21		
10/07/21	BOND, SCHOENECK & KI SYRACUSE		NY		50.00
	REF# NT_KMILXLJF	+13152188000	10/07/21		
10/13/21	TEACHSTONE TRAINING CHARLOTTESVILLE		VA		125.00
	REF# NT_KOWSSEEW+18669988352		10/13/21		
10/20/21	BOND, SCHOENECK & KI SYRACUSE		NY		50.00
	REF# NT_KRC0RFHB	+13152188000	10/20/21		
10/23/21	SUPPLEMENTS	5622324093	CA	10078638342	-172.92
	REF# 10078638342	5622324093	10/22/21		Credit
	MEDICAL EQUIPMENT A				
	ROC NUMBER 100786383423				
10/25/21	LOWE'S OF GLENS FALL QUEENSBURY		NY		1,133.97
	REF# INV # 77890	518-798-9050	10/25/21		
10/26/21	ADOBE ACROPRO SUBS A SAN JOSE		CA	42556466700	12.99
	REF# 425564667	ADOBE.LY/ENUS	10/25/21		
10/26/21	ADOBE ACROPRO SUBS A SAN JOSE		CA	42556988700	12.99
	REF# 425569887	ADOBE.LY/ENUS	10/25/21		
10/26/21	ADOBE ACROPRO SUBS A SAN JOSE		CA	42557163600	12.99
	REF# 425571636	ADOBE.LY/ENUS	10/25/21		
10/28/21	ADOBE ACROPRO SUBS A SAN JOSE		CA	34980459400	12.99
	REF# 349804594	ADOBE.LY/ENUS	10/27/21		
Total for PATRICIA SALVAREZZA				New Charges/Other Debits	1,613.55
				Payments/Other Credits	-172.92



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Card Number XXXX-XXXXX5-81091				Reference Code	Amount \$
09/30/21	NEW YORK STATE DMV N FORT EDWARD NY			39781047100	10.00
	REF# 397810471 518-474-0904 09/30/21				
10/09/21	EMBASSY SUITES -E SY E SYRACUSE NY			00000098000	-101.00
	FOL# 00000098 EMBASSY HOTEL 10/08/21				Credit
	ARRIVAL DATE DEPARTURE DATE				
	00/00/00 10/08/21 00				
	ROC NUMBER 00000098				
10/15/21	HILTON MILLENNIUM UN NEW YORK NY			85602201000	319.93
	FOL# 385782 HILTON HOTELS 10/14/21				
	ARRIVAL DATE DEPARTURE DATE				
	10/13/21 10/14/21 00				
	ROC NUMBER 385782				
10/19/21	THE BERNIC HOTEL NYC NEW YORK NY			02559603100	916.44
	FOL# 120389 HILTON HOTELS 10/19/21				
	ARRIVAL DATE DEPARTURE DATE				
	10/15/21 10/18/21 00				
	ROC NUMBER 120389				
10/25/21	CANOPY JERSEY CITY 1 JERSEY CITY NJ			00059053000	1,230.07
	FOL# 00059053 LODGING 10/23/21				
	ARRIVAL DATE DEPARTURE DATE				
	10/17/21 10/23/21 00				
	ROC NUMBER 00059053				
10/27/21	HILTON HASBROUCK HGH HASBROUCK HEI NJ			00014154900	21.02
	FOL# 0001415490 HILTON HOTELS 10/27/21				
	ARRIVAL DATE DEPARTURE DATE				
	10/25/21 10/26/21 00				
	ROC NUMBER 0001415490				
10/28/21	HILTON HASBROUCK HGH HASBROUCK HEI NJ			00014157260	7.97
	FOL# 0001415726 HILTON HOTELS 10/28/21				
	ARRIVAL DATE DEPARTURE DATE				
	10/26/21 10/27/21 00				
	ROC NUMBER 0001415726				
Total for NANCY WARNOCK				New Charges/Other Debits	2,505.43
				Payments/Other Credits	-101.00