



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

October 18, 2021

Grant No. 02CH011434

Dear Head Start Grantee:

An application for funding for the upcoming budget period must be submitted by January 1, 2022.

The following table reflects the annual funding and enrollment levels available to apply for:

Funding Type	Head Start	Early Head Start
Program Operations	\$2,881,798	\$1,680,617
Training and Technical Assistance	\$26,539	\$38,491
Total Funding		\$4,627,445

Program	Head Start	Early Head Start
Federal Funded Enrollment	223	118

Period of Funding: 04/01/2022 - 03/31/2023

Application Submission Requirements

The application must be prepared and submitted in accordance with the *Head Start Grant Application Instructions with Guidance, Version 3 (Application Instructions)* for a continuation application. It must be submitted on behalf of the Authorizing Official registered in the HSES.

Incomplete applications will not be processed.

Application Instructions are available on the home page of HSES. Please review the instructions carefully prior to preparing the application. Submission guidance can be found in the "Resources" section of the HSES.

Please contact Rita Stone, Head Start Program Specialist, at 646-905-8144 or rita.stone@acf.hhs.gov or Melissa Joseph, Grants Management Specialist, at 646-905-8109 or melissa.joseph@acf.hhs.gov with questions regarding the *Application Instructions*.

For assistance submitting the application in HSES, contact help@hsesinfo.org or 1-866-771-4737.

Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the current budget period.

Thank you for your cooperation and timely submission of the grant application.

Sincerely,

/Carolyn Baker/

Carolyn Baker
Regional Program Manager
Office of Head Start