**Career and Family Services**  Nancy Warnock, Director  **July 2021**: Board Report

**CFS Board Committee: Aug 16**

**DOS site visit for TRACS: Aug 16**

**4 Vacancies:** Career Center Coordinator (may revise this position), Program Coordinator *(food pantry, pickup & delivery, emergency assistance, community garden, annual coat drive);* Admin. Asst./CFS Intake Specialist, and Food Pantry worker *(temporary to 9/30/22)*

*All CFS staff is assisting with food pantry, food pickup 4x/wk, deliveries; emergency assistance applications/intakes; overseeing garden and receptionist responsibilities.*

**Training:** Emerging Leaders Institute training through NYSCAA: Rachel and Chai- ELI 2; Emily W-ELI 1. July 14-15

**Employment & Training Program**

**WIOA: YOUTH**

**Worksites:** 30

**In-School working youth:** 3

**TANF-SYEP:** 34 youth working (minus 1 from last month)

**JOB SEEKER SERVICES/DSS**:

**SSI/SSD**: **1** SSI/SSDI referral; **1** SSI approval; **10** SSI denials; **15** SSI pending

**4** Employment Referrals; **2** Employment Workshops (resumes)

**Greater Capital Region Career Centers Virtual Workshops**: **118** attendees**.** (C*hai, Employment Counselor, continues to participate/present in monthly workshops) and* **19-****Metrix/Skill Up (SkillSoft and ProveIt)*:*** *Metrix learning is eLearning training for WIOA customers (unemployed, under-employed & dislocated worker) that require new skills, enhanced skills and certification training programs to prepare them for new employment opportunities.* *(ProveIt is a pre-employment testing tool for identifying qualified job candidates. It is primarily used by staffing agencies to match skilled job seekers to the right jobs. There are over 900 multiple choice assessments to choose from, targeting specific skills in business, health care, IT, manufacturing and more). Soft skills (communication, time management, professionalism, etc.).*

**WIOA Funding for ADULT/DLW:**

*Success Stories: WIOA Adult- 6 nurses completed the LPN program this year through BOCES. Of the 6, 4 have come in so far and worked on scheduling their NCLEX state exam and licensure. Three are scheduled to take the NYS test on August 5th, August 18th and September 4th. The fourth has already tested on July 16th and she passed her test. She is now a Licensed Practical Nurse as of July 26, 2021.*

**Fee-for-Service Programs**

**Clean & Tune program: 1** *(Clean & Tune assists Home Energy Assistance Program (HEAP) eligible homeowners with the cost of cleaning primary heating equipment (chimney cleaning, minor repairs, installation of carbon monoxide detectors or programmable thermostats).*

**Cooling Program: 3** air conditionerinstallations this month (6-total)

**CSBG/CARES Grants/Services**

**Community Care Coordinator**- **20** contacts with recipients of emergency assistance (case management); **7** outreach meetings; preparation for Community Needs Assessment

**Food Pantry**: **219** -persons served (114-adults, 94-children. 11-elderly) ; **72-**households; **10**-new households

58-households/ 183 individuals @ 75%-125% poverty level; 7**-**households/17 individuals @ 126%-175% poverty level; 3**-**households/ 13 individuals @ 176%-200% poverty level; 1-household, 8 individuals over 200% poverty level)

*20**families received hygiene products; 24 families-cleaning products, 10-**dog food, 10- cat food, 10 diapers/wipes, 12- paper products (CARES purchases)*

**9** Families accessed food pantry twice (CARES)

**27**: Food Deliveries (CARES), 1-delivery to Senior; 6 deliveries through Head Start

**Market 32:** lbs. 1637 donated lbs.

**Community Garden**: 10/12 plots being utilized (2-dropped out)

**Volunteers**: 4 hrs (community garden)

**CSBG Transportation**: **9**-clients, 0-new clients; 83-trips, 1182-Total miles

**Emergency Assistance**: 4-applications (3-pending paperwork, 1-denied (over-income)

**OFA/CSBG**

**Transportation Program:**

OFA/Senior: **24**- clients, 2-new client, 70-trips; 978-Total miles

CSBG Transportation: **9**-clients, 0-new clients; 83-trips, 1182-Total miles

Total Unduplicated clients: 19-medical appt: 3 Non-Medical, 1-food delivery

**Transportation Volunteers**: 31.5