# L.E.A.P.

# Board of Directors Meeting (Virtual)

# Monday, August 3, 2021

# AGENDA

# 9AM

1. Roll Call (Sign-up Sheet)
2. Minutes – 6/7/2021 \* Jeff Meyer
3. Committee Reports \*
   1. Policy Council – June/ July summary Patricia Salvarezza
   2. Career and Family Services Committee- N/A
   3. HS/EHS Committee – 6/18/2021 Patricia Salvarezza
   4. Audit and Finance Committee - N/A
   5. Executive Committee – 7/22/2021 Jeff Meyer
   6. Fund Development Committee – 6/8/2021 & 7/8/2021 Ben Bishop

*Committee Minutes not contained on the Board Portal will be uploaded after this meeting.*

1. Review and approval of Director’s Reports \* (May and June 2021 data)
   1. Career and Family Services Traci Ross
   2. Head Start/Early Head Start Patricia Salvarezza
   3. Human Resources Mary Caro
   4. Finance Dorothy Jones
2. Executive Director’s Report \* Traci Ross
3. Action Items\* or Discussion

a) Employee Policy Handbook \* Mary Caro

b) New Position: Assistant Director of Employment and Training \* Traci Ross

c) TRACS review Traci Ross

d) Revised Language to Fiscal Policy (TRACS Review)\* Traci Ross

e) HS COVID grant (information for the board) Traci Ross

f) HS COVID Carryover Amendment\* Traci Ross

g) Sweep Accounts \* Traci Ross

8) Correspondence

\**Requires Board Approval*

**PLEASE NOTE MEETINGS BEGIN AT 9:00 AM via ZOOM**